

Architectural Practice Letterhead

Agreed Change To Client/Architect Contract

In accordance with the contract between
(Firm name) and

Agreed Change Number:

for (project name)

Client:

Contract Date:

Project Number:

The following changes to the scope of services, milestone dates and professional fees are agreed:

Change to milestone dates:

Increase/Decrease to construction budget, estimate of construction cost;
or construction contract:

\$

Increase/Decrease to architect's fee:

\$

CLIENT:

ARCHITECT:

(Signature)

(Signature)

(Printed Name and Title)

(Printed Name and Title)

(Date)

(Date)