

Index to OAA Contracts and Guides

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Summary

The OAA supports the use of industry standard documents. The use of standard documents allows the parties to concentrate on project specific issues without having to worry about boilerplate sections. To that end, the OAA developed several standard contracts for use with clients and consultants, which balance the needs of the parties. The OAA consulted with and had the contracts reviewed by representatives of various industry groups and by lawyers specializing in construction law who work for clients, architects and consultants.

The contracts of the OAA 2021 suite of contracts are organized numerically:

- OAA 600 – Long form contract to be used between an OAA Certificate of Practice holder and a client
- OAA 800 – Short form contract to be used between an OAA Certificate of Practice holder and a client for use on less complex projects (derived from OAA 600)
- OAA 900 – Standard form of Subcontract between OAA Certificate of Practice holder and Subconsultants (can be used with OAA 600, OAA 800, and other prime contracts)

Each contract comes in variants for Architects and for Licensed Technologists.

There are corresponding usage guides and instructions for the contracts, which provide background information about how to fill in and use the contracts.

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The [OAA contracts and guides](#) listed below were current as of the date this index was issued unless noted otherwise. The OAA recommends the use of the most recent versions of the standard documents.

Note: The documents in the OAA 2021 suite of contracts were revised for compatibility with CCDC 2-2020, applicable law, and to respond to changes in industry practice. Older versions of the contracts have been withdrawn from use as of June 2023.

Contract	Type	Version	Title	Attachments	Language
Most Recent Contracts					
600-2021	GUIDE	V01.2	Guide to the Standard Form of Contract for Licensed Member's Services	Sample Contract and Sample Contract Attachments (separate file)	English
600-2021	A	V01.2	Standard Form of Contract for Architect's Services	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English

Contract	Type	Version	Title	Attachments	Language
600-2021	A	V01.2	Contract Attachments for Standard Form of Contract for Architect's Services Schedules 1-5, Appendices A, B	None	English
600-2021	LT	V01.3	Standard Form of Contract for Licensed Technologist's Services	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English
600-2021	LT	V01.3	Contract Attachments for Standard Form of Contract for Licensed Technologist's Services Schedules 1-5, Appendices A, B	None	English
600-2021	GUIDE	V00.9	Guide de la Formule normalisée de contrat pour les services de membres agréés	Modèle de contrat et modèle de documents d'appui (separate file)	French
600-2021	AR	V00.9	Formule normalisée de contrat pour les services de l'architecte	Annexes 1-5 et pièces A, B inclut dans les documents d'appui pour la formule normalisée de contrat pour les services de l'architecte (separate file)	French
600-2021	AR	V00.9	Documents d'appui pour la formule normalisée de contrat pour les services de l'architecte Annexes 1-5, Pièces A, B	None	French
800-2021	GUIDE	V01.1	Guide to the Standard Short Form of Contract for Licensed Member's Services	Sample Contract and Sample Contract Attachments (separate file)	English
800-2021	A	V01.1	Standard Short Form of Contract for Architect's Services	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English
800-2021	A	V01.1	Contract Attachments for Standard Short Form of Contract for Architect's Services Schedules 1-5, Appendices A, B	None	English

Contract	Type	Version	Title	Attachments	Language
800-2021	LT	V01.2	Standard Short Form of Contract for Licensed Technologist's Services	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English
800-2021	LT	V01.2	Contract Attachments for Standard Short Form of Contract for Licensed Technologist's Services Schedules 1-5, Appendices A, B	None	English
900-2021	GUIDE	V01.1	Guide to the Standard Form of Subcontract Between Licensed Member and Subconsultant	Sample Contract and Sample Contract Attachments (separate file)	English
900-2021	A	V01.1	Standard Form of Subcontract Between Architect and Subconsultant	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English
900-2021	A	V01.1	Contract Attachments for Standard Form of Subcontract Between Architect and Subconsultant Schedules 1-5, Appendices A, B	None	English
900-2021	LT	V01.2	Standard Form of Subcontract Between Licensed Technologist and Subconsultant	Schedules 1-5 and Appendices A, B as contained in the Contract Attachments (separate file)	English
900-2021	LT	V01.2	Contract Attachments for Standard Form of Subcontract Between Licensed Technologist and Subconsultant Schedules 1-5, Appendices A, B	None	English
Other Current Contracts					
None					
Contract Support Documents					
2021 Suite		V02.1	Quick Start Instructions	None	English
600-2021	A	V01.1	Sample Contract	None	English

Contract	Type	Version	Title	Attachments	Language
600-2021	A	V01.1	Sample Contract Attachments - Editable	None	English
800-2021	A	V01.0	Sample Contract	None	English
800-2021	A	V01.0	Sample Contract Attachments - Editable	None	English
900-2021	A	V01.0	Sample Contract	None	English
900-2021	A	V01.0	Sample Contract Attachments - Editable	None	English
Templates for Amendments and Supplementary Conditions					
Contract	Type	Version	Title	Purpose of Template	Language
600-2021		V05.0	PT.25 Design-Build: Using OAA 600-2021	Services to Design-Builder	English
Administrative Documents					
Contract	Type	Version	Title	Attachments	Language
2021 Suite	A, LT	-	OAA Standard Form for Extra Services or Contract Change	None	English

Notes

1. The contracts and guides listed here are available for use as appropriate. The contracts in the OAA 2021 suite of contracts are composed of a secure contract file and an attachments file. The guides are composed of a guide document and a completed sample contract for use as an example.
2. Contracts not listed here are no longer available for use and no one has permission to use them for new services contracts.
3. Copies of obsolete contracts and guides are available for historic reference or forensic use only. Contact Practice Advisory Services.

The OAA does not provide legal, insurance, or accounting advice. Readers are advised to consult their own legal, accounting, or insurance representatives to obtain suitable professional advice in those regards.
