

Ontario Association of Architects

2016 Admission Course

Bid Theory and Bid Practice

Presenter

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Description

This session will review the legal framework in which construction bidding – and other forms of procurement – are carried on. This session will also review a set of Instructions to Bidders in an effort to demonstrate how theory and practice merge. The rationale for various clauses in the Instructions to Bidders will be explained.

Part 1: Introducing Contract A: “The Bidding Contract”

Bid Theory/Development of the Bidding Contract

- Glossary of Terms
- What’s a Contract?
- Old Fashioned Bidding
- The “Big Bang”: The Birth of Contract A
- Contract A for Owners/Contractors
- The Architect’s Responsibilities
- Broader Public Sector Bidding/Procurement

Part 2: Instructions to Bidders/Building the Bidding Contract

- How to Approach Bid Documents
- Contract A: or not?
- Sample Instructions to Bidders
- Review of clauses
- Some troublesome issues
- Broader Public Sector requirements

Reference Materials:

The reference materials listed here may be obtained from the OAA or from other sources. In particular, attendees should review CCDC23-2005 which provides a general background to this program.

- OAA Practice Bulletins B.10 Bidding – Pre-Qualification of Contractors
- OAA Practice Bulletins, B.10a. Bidding – Bid Time
- Ontario Bid Depository – Standard Rules and Procedures
- CCDC23-2005 - A Guide to Calling Bids and Awarding Contracts
- Bidding and Tendering: What is the Law? – Fourth Edition by Paul Sandori and William M. Pigott
- Broader Public Sector Procurement Directive, issued by Management Board of Cabinet and effective April 1st, 2011
- Broader Public Expenses Directive, issued by Management Board of Cabinet and effective April 1, 2011 (with respect only to expenses that may be paid to contractors and consultants)

Course Rules of Conduct

You are welcome to use your laptop, ipad or phone to take notes and review the provided materials. Please do not use your electronic device for activities that may distract your neighbour(s).

Evaluations

Evaluations will be provided to each attendee. Your comments are welcome.

Grading

The Admission Course is currently under review. Changes are expected to take place in 2017 to introduce additional sessions as well as online components.

In the interim, to make it more flexible, interns are permitted to take any number of sessions from one to eight during the course of your Internship.

Once you have registered for a session, your attendance at that session is mandatory. To complete the Admission Course, you must attend every session in full.